

**CULVER CITY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
UNADOPTED MINUTES**

<b>Meeting:</b>	<b><u>Regular Meeting</u></b>	<b>Date:</b>	<b><u>March 13, 2007</u></b>
<b>Place:</b>	<b><u>District Administration Office</u></b>	<b>Time:</b>	<b><u>6:00 p.m. – Public Meeting</u></b>
	<b><u>4034 Irving Place</u></b>		<b><u>6:01 p.m. – Closed Session</u></b>
	<b><u>Culver City 90232</u></b>		<b><u>7:30 p.m. – Public Meeting</u></b>

**Board Members Present**

**Marla Wolkowitz, President**  
**Stewart Bubar, M.S., Vice President**  
**Dana Russell, D.D.S., Clerk**  
**Jessica Beagles-Roos, Ph.D., Member**  
**Saundra Davis, M.A., Member**

**Staff Members Present**

**Myrna Rivera Coté, Ed.D., Superintendent**  
**David El Fattal, M.B.A.**  
**Diane Fiello, Ed.D.**  
**Patricia Jaffe, M.S.**

**Call to Order**

Board President Mrs. Wolkowitz called the meeting of the Culver City Unified School District Board of Education to order at 6:00 p.m. The Board adjourned to closed session at 6:01 p.m. and reconvened the public meeting at 7:30 p.m. with all Board members in attendance. Mr. Howard Zeiger led the Pledge of Allegiance.

**Report from Closed Session**

Mrs. Wolkowitz reported that the Governing Board met in Closed Session regarding issues listed on today's Closed Session agenda and announced the following reportable actions.

**3.2 Public Employee Performance Evaluation**

The Board voted to non-reelect one (1) Probationary Certificated Science Teacher effective at the end of the 2006-2007 year. The vote was 5 – Ayes and 0 - Nays.

The Board voted to non-reelect one (1) Probationary Certificated Social Studies Teacher effective at the end of the 2006-2007 school year. The vote was 5 – Ayes and 0 – Nays.

**7. Adoption of Agenda**

It was moved by Dr. Beagles-Roos and seconded by Mr. Bubar to adopt the agenda of March 13, 2007. The motion was unanimously approved.

**8. Consent Agenda**

Mrs. Wolkowitz called the Consent Agenda and asked if any member of the audience or the Board wished to withdraw any item. Dr. Russell requested that item 8.9 be withdrawn.

It was moved by Mr. Bubar and seconded by Dr. Beagles-Roos to approve Consent Agenda Items 8.1 – 8.8 and 8.10 as presented. The motion was unanimously approved.

- 8.1 Minutes of Regular Meeting – February 27, 2007
- 8.2 Purchase Orders
- 8.3 Recognitions for the following: Arts Education Month, National Women's History Month, Week of the School Administrator, and the Culver City Education Foundation Week
- 8.4 Certification Personnel Reports No. 13
- 8.5 Classified Personnel Reports No. 13
- 8.6 Resolution #13-2007/2008 – To Order Biennial Governing Board Election
- 8.7 Out-of-State School Business Travel: CCHS Teacher to Attend the 2007 Advanced Placement Reading of AP Language Composition Essays in Daytona Beach, Florida, June 9-19, 2007
- 8.8 Addition to Existing Nonpublic School Agreements to Poseidon School and Tobinworld
- 8.10 Audit Services Contract

### **8.9 2007 Spring/Summer Trimester Courses for the Adult Education Program**

Dr. Russell withdrew this item to discuss the title of the Women and Investing class. He felt that the word "Women" in the title was discriminatory. Further discussion ensued. It was decided that in the future, the Board will discuss the class titles with the Superintendent.

It was moved by Mr. Bubar and seconded by Mrs. Davis that the Board approve the 2007 Spring/Summer Trimester Courses for the Adult Education Program as presented. The motion was unanimously approved with a vote of 4 – Ayes and 1 – Nay.

## **9. Awards, Recognitions and Presentations**

### **9.1 Recognition of Arts Education Month**

Mrs. Davis read the Proclamation for Arts Education Month, and it was presented to Inez Bush. Ms. Bush gave a brief acceptance speech and thanked the Board.

### **9.2 Recognition of National Women's History Month**

Mr. Bubar read the Proclamation for National Women's History Month. Mrs. Michael Laase stood and thanked the Board for the acknowledgement of women's contributions throughout history.

### **9.3 Recognition of Week of the School Administrator**

Dr. Russell read the Proclamation for the Week of the School Administrator. Mr. Terence Brown, Ms. Christine Collins and Ms. Gwenis Laura stood in acceptance of the Proclamation.

### **9.5 Recognition of the Culver City Education Foundation Week**

Dr. Beagles-Roos read the Proclamation for Culver City Education Foundation Week. Members of the Education Foundation stood in acceptance and Mrs. Michael Laase gave acceptance speech on behalf of the trustees.

## **10. Public Recognition**

### **10.1 Student Representatives' Reports**

#### **Middle School Student Representative**

Chardonnay Tabor, Culver City Middle School Student Representative, reported on activities at Culver City Middle School, including Pennies for Patients fundraiser, a special event for 5<sup>th</sup> graders to familiarize them with the Middle School, the Out of Africa into America Exhibit, Spirit Week update and Open House.

#### **Culver Park Student Representative**

Mr. Terence Brown, Principal of Culver Park, will attend the meetings until a Student Representative is named. Mr. Brown reported on activities at Culver Park High School, including an update on the current student representative and why she has been unable to attend the Board meetings, the teachers having varied perspectives on how Culver Park should be ran, the students' concern regarding food services, preparation for the Museum of Tolerance field trip, a barbeque at a local park to promote camaraderie, the Gardening Club that has been started, video yearbook update, and the students meeting regarding changes that they would like to see at the school.

#### **Culver City High School Student Representative/Student Board Member**

Andy Gonzalez, Student Board Member, was not present.

### **10.2 Superintendent's Report**

Dr. Coté reported on her attendance at the Middle School's Open House and how impressed she was with the quality of work that was showcased along with the parent participation. Dr. Coté also reported on her attendance at the Women in Leadership Conference, her attendance with Dr. Darlene Robles at El Marino and their observation of Alice Horiba's 3<sup>rd</sup> grade Japanese Immersion class.

Dr. Coté was impressed with the energy and enthusiasm that Ms. Horiba displayed and the wonderful language capabilities of the students.

### **10.3 Assistant Superintendents' Reports**

Dr. Fiello reported on the school site review for the Categorical Program Monitoring, and the schedule of Living History Presentations update for the 3<sup>rd</sup> and 4<sup>th</sup> graders.

Mrs. Jaffe reported on the Out of Africa into America Exhibit and how she was very impressed. Mrs. Jaffe also reported on her visit to the Adult School and her meeting with the Distance Learning teacher, and her site visit to Farragut Elementary.

#### **10.4 Members of the Audience**

Roger Maxwell commented on the Open House held at Farragut Elementary, photographs that he took at the Out of Africa into America Exhibit, the marquee working at the High School, an invitation to Farragut Elementary for Career Day, extended congratulations to Inez Bush, Farragut's invitation to attend the Sally Wright Science Nationals Competition, Government Peace Bureau and putting forward ideas on conflict resolution, and a fundraiser for computers at Farragut. Mr. David Mielke thanked Mr. Brown for giving the update for Culver Park, and thanked the Board, the Superintendent and staff for settling in negotiations. Mr. Mielke also discussed the lessons that he hoped were learned by the District extending a fair offer in negotiations. He also suggested making the settlement offers earlier as opposed to later in the school year.

#### **10.5 Members of the Board**

Board Members spoke about:

- Dr. Russell commented that he was sorry to hear that Sara Fields, Principal at El Marino Language School, was retiring
- Concern about e-mails that have been circulated regarding the Middle School. Dr. Russell would like to have a presentation and hear more about the concerns at the next Board meeting, and to see a copy of the e-mails from parents. Dr. Russell state he was pleased that Dr. Coté was going to hold a meeting regarding the concerns
- Dr. Russell mentioned the e-mail from Mrs. Chabola in regards to the Board meeting with City Council
- Dr. Russell inquired as to if there are additional cost for attorneys to review revisions to contract
- Mr. Bubar commented on e-mails from the community regarding the school sites not being sent to the Board
- Mr. Bubar asked the Board to adjourn the meeting in memory of Juanita Haugen, former CSBA President
- Mrs. Wolkowitz asked the Board to adjourn the meeting in memory of Daniella Sookne and Mrs. Spanelli
- Mr. Bubar reported that he will be attending the Association of Supervision of Curriculum and Development in Anaheim
- Mr. Bubar thanked Dr. Fiello for her follow up in providing the number of students in the district that are in foster care
- Mrs. Davis commented that she was please that the Middle School Science teachers were preparing for the Sally Wright Festival
- Mrs. Davis being concerned about a memo from Christine Collins, Principal at La Ballona, that instructions were stated differently at different sites for testing and asked for follow up on if it will compromise the student assessments
- Mrs. Davis also was pleased to review a checklist for the Site Plans
- Dr. Beagles-Roos commented on a community meeting in March that will be held to discuss the previously proposed Ladera Heights issue
- Dr. Beagles-Roos provided information on a CSBA Wellness Workshop
- Dr. Beagles-Roos complimented staff, teachers and nurses for their great work at the Kindergarten Orientations. She also discussed the continuity of the orientations. Dr. Beagles-Roos also gave commendation to the Science Fair and the projects that were presented.
- Mrs. Wolkowitz reminded the Board to register for the Mayor's Luncheon
- Mrs. Wolkowitz suggested having an extra Board meeting to discuss security at the school sites and possibly having a community forum
- Mrs. Wolkowitz commented on her attendance at the Middle School's Open House, and being contacted by a Rabbi Zack Shapiro to invite the youth to attend a service on April 27, 2007 at 7:30 p.m. to see Sandra Roberts speak about the Holocaust

### **11 Information Items**

#### **11.1 Presentation About Electronic Learning Assessment Resources**

Dr. Diane Fiello and Michael Marsh, I.T. Teacher on Special Assignment, presented the Galileo Software to the Board in a Power Point presentation. Mr. Alan Elmont commented on the funding for the technology. Dr. Fiello and Mr. Marsh responded to questions from the Board, and will provided additional information on the program at a future meeting.

## **11.2 First Reading of Revised Board Bylaw 9321, Closed Session, Purposes and Agenda**

Dr. Coté presented the revisions to the Board.

Further discussion ensued on the revisions and it was decided to bring the Bylaw back at the next meeting for a second reading.

## **12. Recess**

The Board recessed at 9:45 p.m. and reconvened at 9:56 p.m.

## **13. Action Items**

### **Superintendent's Items**

#### **13.1 Out-of-State Conference: National Council on Educating Black Children**

Dr. Beagles-Roos had a question as to why the conference was more valuable in Virginia as opposed to one in the Western Region. Mrs. Davis explained that it's a National Conference and that it is where it was to be held this year.

Dr. Russell requested to hear an update on the conference from Mrs. Davis upon her return. It was moved by Mr.

Bubar and seconded by Dr. Russell that the Board approve the request for Saundra Davis to attend the National Council on Educating Black Children in Norfolk, Virginia as presented. The motion was unanimously approved.

#### **13.2 Conference: The 2007 California Democratic Party Convention**

It was moved by Mr. Bubar and seconded by Mrs. Davis that the Board approve Mrs. Davis' attendance at the 2007 California Democratic Party Convention. Mr. Alan Elmont inquired as to if there would be representation by the Board at any Republican Party Conventions.

Mr. Bubar explained that the Board does have to inquire as to the legality of spending funds on her attendance. He also explained that she would be attending as a Assembly Delegate. Further discussion ensued. Mrs. Davis then stated her inquiry as to if there would be any conflict with her attendance, so suggested to remove the item from the agenda. It was moved by Mr. Bubar and seconded by Mrs. Davis to table the motion pending further information on the legality of attendance was received. The motion to table this item was unanimously approved.

### **Education Services Items**

#### **13.3 New Course at Culver City High School: Algebra Readiness**

Lisa Michelle, Co-Chairperson of the Math Department at the High School, gave a presentation on the new course being proposed. Ms. Michelle responded to questions from the Board. It was moved by Mr. Bubar and seconded by Mrs. Davis that the Board approve the new Algebra Readiness course at Culver City High School as presented. The motion was unanimously approved.

#### **13.4 School Site Plans for La Ballona Elementary School**

Board members commented on the Site Plan and thanked Gwenis Laura for providing a checklist for them to follow. It was moved by Mr. Bubar and seconded by Dr. Russell to approve the Single Plans for Pupil Achievement revisions as submitted. The motion was unanimously approved.

#### **13.5 Revisions of School Site Plans for El Rincon, El Marino and Farragut**

Mrs. Davis expressed that she still thought Farragut's Site Plan was not clear enough. Mrs. Wolkowitz suggested she submit her suggestions to improve the Site Plan to Gwenis Laura. It was moved by Dr. Beagles-Roos and seconded by Mrs. Wolkowitz to approve the Single Plans for Pupil Achievement revisions for El Marino, El Rincon and Farragut as presented. The motion was unanimously approved with a vote of 4 – Ayes and 1 – Nay.

#### **13.6 Office of Child Development 2007/2008 Program Calendar**

It was moved by Mrs. Davis and seconded by Dr. Beagles-Roos to approve the 2007/2008 calendar for the Office of Child Development. The motion was unanimously approved.

### **Business Items**

#### **13.7 Certification of Second Interim Report for the 2006-07 Fiscal Year**

Mr. El Fattal presented the report to the Board. Mr. El Fattal responded to questions from the audience and the Board.

It was moved by Mrs. Davis and seconded by Dr. Beagles-Roos to approve the 2006-07 Second Interim Report; and

certify that Culver City Unified School District will be able to meet its financial obligations for the remainder of the current fiscal year and two subsequent fiscal years. The motion was unanimously approved.

**Personnel Items – None**

Point of Order: Mr. Bubar moved to extend the meeting past 11:00 a.m. It was decided to continue the meeting.

**14. Board Business - None**

**15. Public Recognition – Continued**

**15.1 Members of the Audience**

No further comments from the audience.

**15.2 Members of the Board**

Board Member spoke about:

- Mr. Bubar suggested that the Board get back into the practice of hearing the presentations, allowing the public to speak and then making a motion, instead of first making the motion
- Mrs. Davis commented on Read Across America Week and her participation at the elementary schools
- Concerns about the MOT Department in the Friday Memos
- Mrs. Davis thought that Leslie Green's idea of having Dinner Chats for the parents to increase parent involvement was a good idea
- Mrs. Davis thanked Mrs. Jaffe and Dr. Coté for their work in negotiations with the Teacher's Union
- An e-mail from a Professor about starting a Conflict Resolution Program at the High School
- Getting the community involved in the City of Culver City and School District calendars so they are informed of events
- Any special accommodations or concessions that are made for students with IEP in taking the CAHSEE
- Dr. Russell inquired as to the absences on Senior Ditch Day and if there was a big impact
- Dr. Russell asked for follow up information on how the District will approach the unfunded retiree benefits, and also inquired as to if there is a shortage of women employees in the Education field
- Dr. Beagles-Roos gave information she received at the CSBA Workshop that she attended regarding the Superintendent Evaluation process
- Mrs. Wolkowitz will bring, at a later date, samples of Board evaluations. Mrs. Wolkowitz also confirmed the next closed session meeting on March 20, 2007.

**Adjournment**

There being no further business, it was moved by Mr. Bubar, seconded by Dr. Russell and unanimously approved to adjourn the meeting. Board President Mrs. Wolkowitz adjourned the meeting at 11:15 p.m. in memory of Daniella Sookne, Juanita Hauden and Mrs. Spanelli.

**Approved:** \_\_\_\_\_  
Board President

\_\_\_\_\_  
Superintendent

**On:** \_\_\_\_\_  
Date

\_\_\_\_\_  
Secretary